

What's Happening with SIS (Student)?

Last week we hit an important milestone on our Workday Student journey. The Deployment Preparation Navigator (DPN) has kicked off and is scheduled to be completed by January 12th, 2024.



The DPN activity gathers current-state information from the CHES member colleges from both functional and technical workstreams. Think of this as an inventory of all the things institutions do - lists of courses and programs, calendars, integrations, and so much more! The information collected through DPN is used to help build the first CHES Workday Student tenant, the Foundation Tenant.

DPN Key Dates:

- Nov. 14: DPN Kickoff & work begins
- Nov. 15 – Jan. 12: Institutional and workstream working meetings are conducted to complete the workbooks.
- Jan. 12: DPN Completion

Workday ERP News:



San Juan College and Luna Community College have worked hard on ERP implementation. Go-Live for ERP2 is scheduled for December 18th and will continue into January 2024. This is a major milestone for our ERP Wave 2 institutions, and we look forward to celebrating with the ERP2 colleges in the next few weeks.

The Training Team worked hard on developing training schedules for the ERP2 teams at both institutions. Training schedules are also posted on the CHES.edu Training page located [here](#).

Stay tuned to join CHES in congratulating both colleges on their implementation success!

Feature Release: Workday “My Tasks” Launches December 18th!

Starting December 18, 2023, the Workday Inbox will be renamed My Tasks. This change includes several useful new features, such as:



- Collapsible menus to provide more flexibility for viewing and storing information.



- Search to easily find specific tasks and save a search to locate items in the future. Use Advanced Search to narrow by date range or other parameters.

- Create filters to quickly locate specific or common tasks.



- Sort options allow you to organize tasks by Date Created or Due Date.



- Choose a Simple or Detailed view based on how much information you want to see. Detailed views include Effective Dates and Due Dates.

- Delegations can be created, viewed, and managed in My Tasks.

This is an automatic update, and no action is required by you.

A new tip sheet will be available on the CHES website's Training page prior to December 18th.

Workday Nuggets: Be on the Lookout for New & Improved Tip Sheets



Are you aware that we have over 80 Tip Sheets available on [chess.edu](#)? With the addition of San Juan College and Luna Community College to the ERP system, the CHES Training Team initiated a major review of all Tip Sheets to make sure terminology is inclusive of all of our member colleges.

Of the 80+ Tip Sheets, 38 are new or updated to help employees navigate Workday with ease. Keep an eye out for these new resources.

Visit [CHES.edu](#) for tip sheets available in multiple languages.

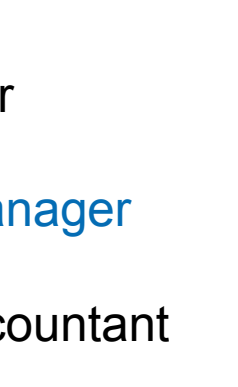
Did you know...?



Access and support for CHES O365 (to include Teams and SharePoint) has transitioned to the Workday Support Team (WST). If you require assistance, please contact your college help desk to submit a ticket to CHES.

CHES Employee News

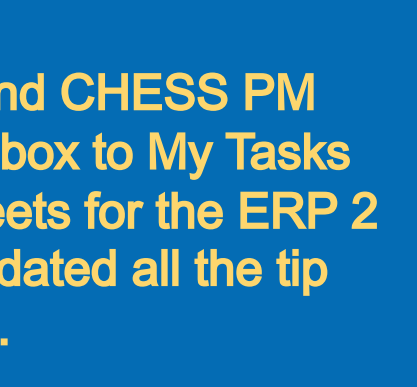
We Are Happy to Announce...



- Adrienne Griego has been promoted to Chief Financial Officer
- Beth Hartley has been promoted to Payroll Director
- Doreen Jaramillo has been promoted to Payroll Manager
- Catherine Leyba has been promoted to Payroll Accountant

Congratulations Adrienne, Beth, Doreen, and Catherine!

CHES Superstars



Superstars are members of the Implementation Team who are recognized based on CHES Values: Collaboration, Honesty, Equity, Sustainability, and Student Success.

Congratulations to the CHES Training team and CHES PM members for the work they performed on the Inbox to My Tasks update and supporting the update of the tip sheets for the ERP 2 go-live. The team effort is ensuring we have updated all the tip sheets for all six colleges in multiple languages.

- Alicia Rendon, CHES
- Sarah McCartney, CHES
- Debbie Desjardins, CHES
- Kita Bass, SFCC
- Mason Kovac, SFCC
- Rachel Page, CCC
- Greg Rapp, CCC
- Selina Marriott, CCC
- Travis Thompson, CNM
- Myriah McLellan, CNM
- Analise Lopez, NNMC
- Manola Colter, CNM and the translation/language services team

Website Access to Workday Support

You can now find Tenant Management (refresh schedules), Workday Maintenance, and links to Workday Support on the [chess.edu](#) website! Click on the images below to visit the web pages.

2023 Extended Maintenance Schedule
Weekly, Monthly, Quarterly, and Feature Releases

Tenant Management

Service Requests

We Want to Hear from You

If you have feedback about the Workday ERP (Finance/HR/ Payroll), please fill out the online form [HERE](#) to let us know how you think it's going.

For feedback about Workday SIS (Student), fill out the online feedback form [HERE](#) with your thoughts and questions about the upcoming implementation.



CHES Job Openings

We're seeking a
Payroll
Accountant

We're seeking a
Lead Project
Manager

We're seeking a
Payroll
Technician

We're seeking a
Finance
Business Analyst

Visit
CHES.edu
for information
on these
positions.

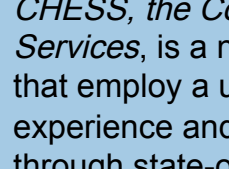
We're seeking a
Systems Analyst

Contact CHES

Do you have any questions? Do you have suggestions for new stories?

CONTACT:

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The CHES Connection provides news about CHES and our Workday Enterprise Resource Planning and Student Information System projects. Please share.

CHES, the Collaborative for Higher Education Shared Services, is a nonprofit approach of member colleges that employ a unique approach to transform the student experience and streamline administrative operations through state-of-the-art technologies. Mission: All Together is the CHES initiative to launch Workday.