

It's Acronym Mania! - Part 3



Welcome to the last installment of our acronym series. We hope you found this introduction to Workday acronyms helpful as we move forward with the SIS (Student) implementation.

EIB: Enterprise Interface Builder

A tool that allows for mass loading or extracting of company data from the Workday system.

CRM: Customer Relationship Management

A technology for managing all your company's relationships and interactions with students and potential students.

R2T4: Return to Title IV

This is specific to Title IV student financial aid.

CCS: Customer Confirmation Sessions

Allow the customer to validate tenant configuration, assist in additional configuration, and serve as an opportunity for significant customer interaction with the tenant.

MTP: Move to Production

The Workday element is turned on and is live for end users.

Workday Nugget: What is the Career App?

The Career App, located in the Workday menu in the upper left-hand corner of any page, allows you, as an employee, to review open positions, manage your current position applications, and refer candidates for open positions. When reviewing open positions via "Find Jobs," there are many filter options including selecting the school(s), job category and family, full-time or part-time status, and even hiring manager. If you're looking to move up in your organization, identify additional part-time work, or refer a friend for an ideal position, look no further than the Career App!



Check out the [Applying to Internal Career Opportunities](#) Tip Sheet for more information.

What's Happening with SIS (Student)?

DATE	EVENT	DESCRIPTION
Current through May 2023	O3A (Operational and Academic Alignment Assessment)	College teams review alignment opportunities to determine the ones in which they have an interest.
Current through June 2023	Pre-Plan Stage	A stage to evaluate lessons learned from the ERP, define the governance structure, understand alignment intent and decisions, design team structures and roles/responsibilities.
May-June 2023	DPN (Deployment Prep Navigator)	College teams prepare for the Plan Stage through information gathering exercises that include guided questions and customer information workbooks.
First Half of June	Workstream Onboarding	The Change Management Team will provide onboarding to the Workday SIS Wave 1 project Workstreams and Leadership.
June-Sept. 2023	Plan Stage	A stage to hold discovery sessions; train Workstreams; kick off security, data conversion, integrations, and reporting; start customer readiness reviews; and build the foundation tenant.
Fall 2023	Official Kickoff Celebration	Our opportunity to come together as all member colleges celebrate the kickoff of the architect (configuration) stage.

New Training Tip Sheet

All hourly (non-exempt) employees enter time for hours worked, and there are options available for entering time into Workday using the Mobile App. The Training Team created a new Tip Sheet that explains this process for employees:

Entering Time in Workday Mobile App (All Employee, HCM)

This Tip Sheet (available in English, Spanish, and Vietnamese) plus many more can be found [HERE](#) on the chess.edu Training page.

Scheduled Maintenance for Workday

Did you know there are regularly scheduled windows for Workday maintenance? You can view the [2023 Maintenance Schedule](#) at the link below.

**2023 Extended Maintenance Schedule
Weekly, Monthly, Quarterly, and Feature Releases**

Workday Support is Here for All Colleges

How do you access Workday support and SMEs (subject matter experts)? It's simple – at your college! Just submit a service request through your college's Help/Service Desk who will work with your college's SMEs to resolve the issue. If needed, your college will forward the request to the CHES Service Desk for resolution.

How to create a service request at your college:

Central New Mexico Community College
supportservices@cnm.edu

Clovis Community College
helpdesk@clovis.edu

Northern New Mexico Community College
nmc.zendesk.com/hc/en-us/requests/new or on the ITS Services webpage on nmc.edu

Santa Fe Community College
oitsservicesupport@sfcc.edu

We Want to Hear from You

If you have feedback about the **Workday ERP** (Finance/HR/ Payroll), please fill out the online form [HERE](#) to let us know how you think it's going.

For feedback about **Workday SIS** (Student), fill out the online feedback form [HERE](#) with your thoughts and questions about the upcoming implementation.



Welcome CHES New Hire



Ben Rollag, Workday Technical Lead

Ben collaborates across business and technical teams with a focus on delivering transformational support to meet the technical organization's business goals and initiatives.

CHES Job Opportunities



Technical Project Manager

Click [HERE](#) for job descriptions and application information.

Contact Us:

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The *CHES Connection* provides news about CHES and our Workday Enterprise Resource Planning and Student Information System projects. Please share.

CHES, the Collaborative for Higher Education Shared Services, is a nonprofit comprised of member colleges that employ a unique approach to transform the student experience and streamline administrative operations through state-of-the-art technologies. *Mission: All Together* is the CHES initiative to launch Workday.