



**Leading with Vision, Dedication, and a Commitment to Transforming Higher Education, Kathy Ulibarri, Founding CHES CEO, Begins Her Next Chapter...**

*Retirement Announcement:*

**Kathy Ulibarri, Founding CEO of CHES**

With deep appreciation and admiration, CHES (Collaborative for Higher Education Shared Services) announces the upcoming retirement of Kathy Ulibarri, our founding CEO.

Leading with vision, dedication, and a commitment to transforming higher education, Kathy has been the driving force for CHES as it has moved from a rapid-growth start-up to a nationally recognized innovator in higher education shared services. Under her leadership, CHES successfully launched multiple shared services and implemented a modernized ERP system. Kathy's passion for student success has positioned CHES and its member colleges to continue to thrive, with opportunities for expansion for years to come.

Congratulations, Kathy, on your retirement, and thank you for your years of service for NM Higher Education!

Learn more about CHES, our member colleges, and the CEO position search at [ches.edu](http://ches.edu).

**Workday Student (SIS)**

**CHESSTER and the Leprechaun's Lucky Day!**



Through campus trees both tall and wide, CHESSTER the squirrel took leaps in stride. With Workday Student on his mind, A smoother future, well-designed.

"With CHES teamwork strong and true, And Irish luck to guide you through, Your system shines, both fast and bright, A future built just right!"

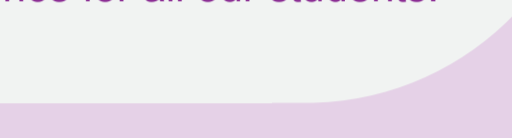
But as he scurried near a stone, He heard a laugh—he was not alone! A leprechaun in green so bright, With twinkling eyes and luck so light.

CHESSTER grinned and tipped his hat, "With Workday smooth, imagine that! But luck alone won't see it through, It's teamwork strong—like me and you!"

"Top o' the mornin', CHESSTER dear! I bring you luck, so have no fear! Your Workday project's grand, I see— Let's add some Irish luck for free!"

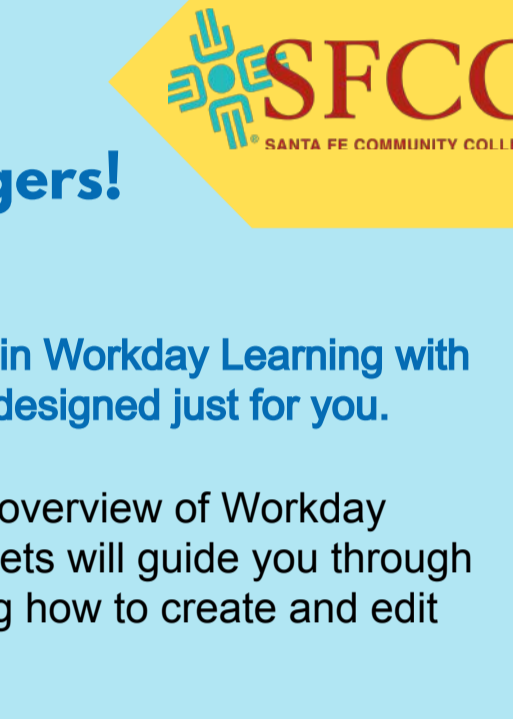
So, a squirrel he went, a pair so keen, A squirlle so wise, a sprite so green. With skill and magic, both combined, A Workday dream for all designed!

He dashed his hand, a golden glow, Made dashboards swift and records flow. Enrollment clicked without delay, And student aid found its way.



**With Workday Student, the Sky's the Limit!**

Over the past several CHES Connections, we have highlighted WOW (Wonders of Workday) Moments presented at the onsite meeting at Luna Community College in December. This issue's WOW Moment is courtesy of Bernadette Gonzales, Registrar at SFCC, highlighting the **Enrollment Unit Limit Policy**.



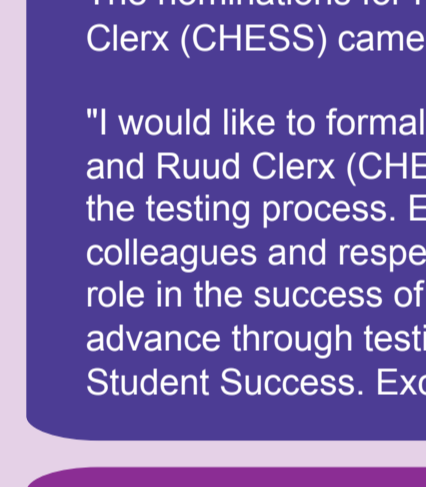
Workday Student (SIS) efficiently monitors enrollments and enforces unit limits. Workday tools track student progress, manage exceptions, and ensure adherence to institutional guidelines.

This structured approach to managing student course loads:

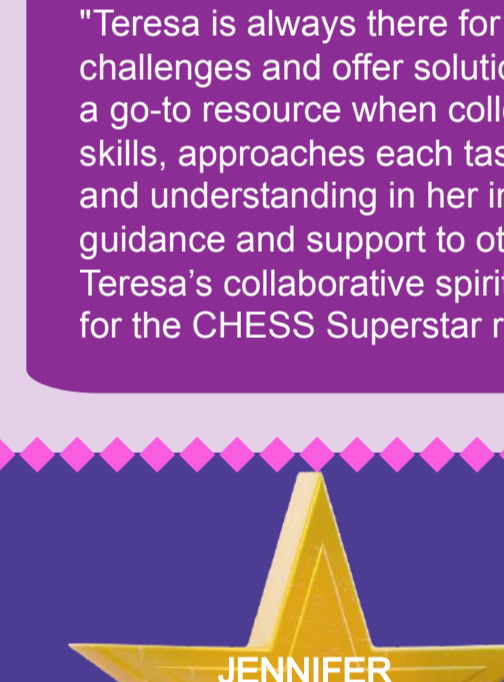
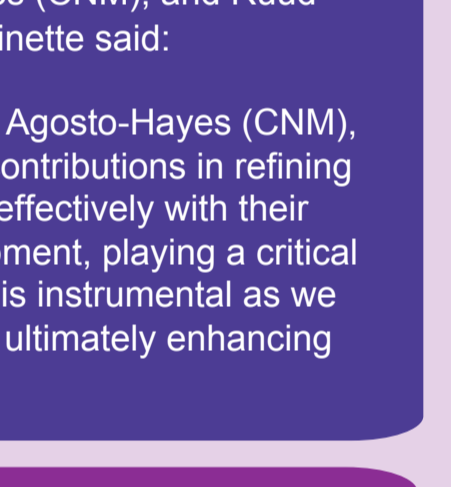
- Creates a balanced academic experience, preventing students from taking on excessive coursework while optimizing course availability for all.
- Maintains reasonable unit limits, allowing institutions to enhance student performance, retention, and overall academic success.
- Streamlines the enrollment process, making it easier for students and administrators to manage course registrations effectively.

Not only does the Enrollment Unit Limit Policy easily maintain standard unit limits, but it also includes an approval process allowing options for students with unique academic needs wishing to exceed those limits. This Policy aligns perfectly with the CHES mission to provide a world-class experience for all our students!

**Workday Training Corner**



**ATTENTION: CNM and SFCC Employees & Managers!**



Stay on top of training in Workday Learning with helpful resources designed just for you.

- **Employees:** Need an overview of Workday Learning? Our tip sheets will guide you through key features, including how to create and edit lessons.
- **Managers:** Easily track and manage your team's training with step-by-step tip sheets by viewing the My Team's Learning Assignments Report.

Click the links below to explore your resources!

**WORKDAY LEARNING EMPLOYEE TIP SHEETS**

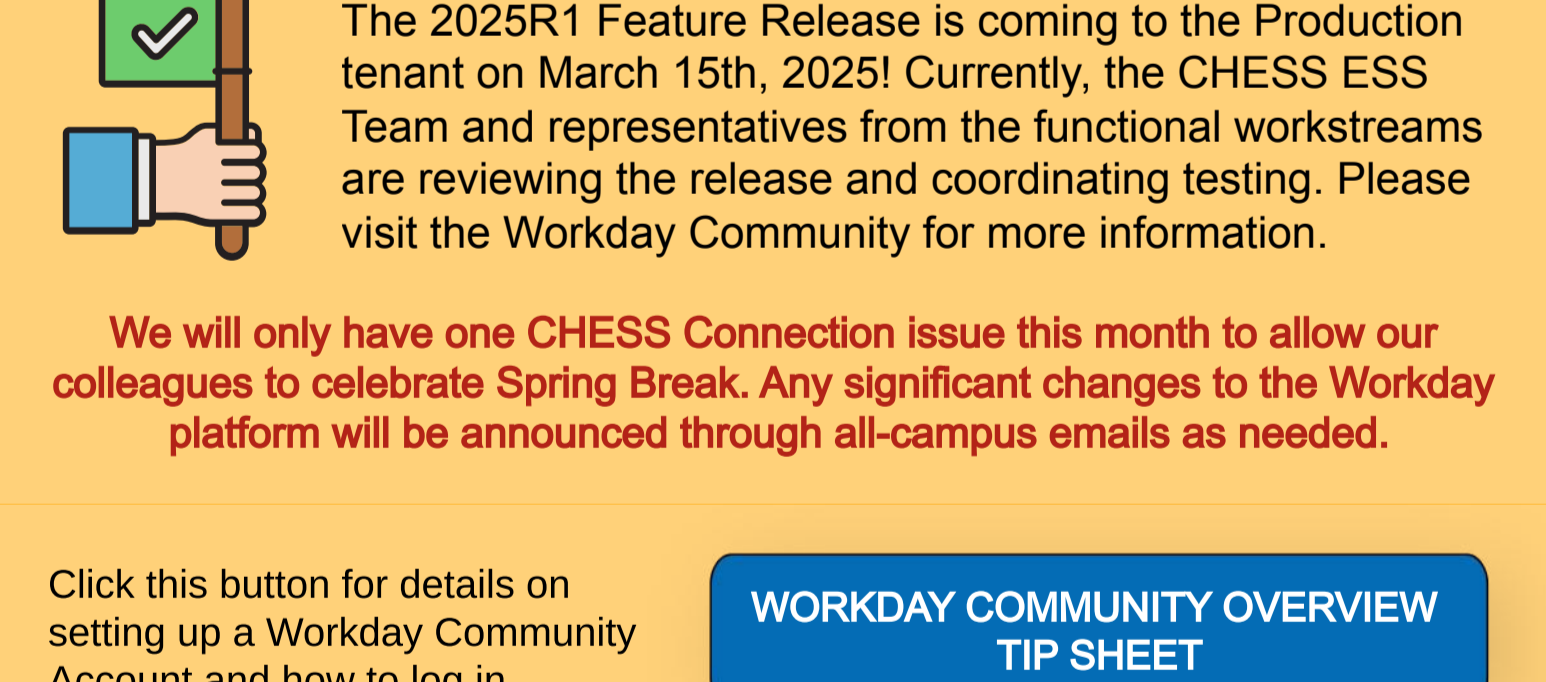
Perfect for all Employees!

Perfect for Managers or Supervisors!

**WORKDAY LEARNING MANAGER / SUPERVISOR TIP SHEETS**

**CHES Superstars**

**Congratulations to Our Newest CHES Superstars!**



The nominations for Nick Zetterholm (CNM), Ryan Agosto-Hayes (CNM), and Ruud Clerx (CHES) came from Antoinette Barela with CHES. Antoinette said:

"I would like to formally nominate Nick Zetterholm (CNM), Ryan Agosto-Hayes (CNM), and Ruud Clerx (CHES) for their outstanding leadership and contributions in refining the testing process. Each of these individuals has collaborated effectively with their colleagues and respective Workstreams to support test development, playing a critical role in the success of the Testing Workstream. Their dedication is instrumental as we advance through testing, ensuring a successful SIS launch and ultimately enhancing Student Success. Excellent work!"

Teresa's nomination came from Victoria Schweizer with SFCC. Victoria wrote:

"Teresa is always there for those in need, showing an exceptional ability to navigate challenges and offer solutions. Her deep understanding and expertise have made her a go-to resource when colleagues are unsure of where to turn. Beyond her technical skills, approaches each task with a calm demeanor and consistently shows empathy and understanding in her interactions. Teresa's ability to lead by example while offering guidance and support to others has made her a true leader in our organization. Teresa's collaborative spirit and dedication to her work make her a standout candidate for the CHES Superstar recognition."



The nominations for Jennifer Doebler & Clare Holehouse came from Reynaldo Maestas with SFCC. Reynaldo wrote:

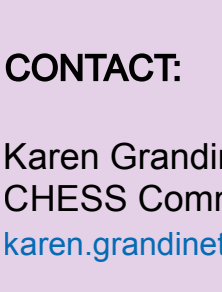
"I wanted to take some time reach out to you to write a bit about Workday Consultants Jennifer Doebler and Clare Holehouse for Curriculum and Advising Workstream. They both do such a fantastic job of facilitating each session and keeping us engaged. Clare is the report guru, and Jennifer always keeps things light and fun while keeping us going. I really look forward to being in these sessions with them, as do all of our other community college colleagues."

Anna's nomination came from Amanda Lamb Rupe with CHES. Amanda stated:

"Anna Rosztochy at Workday has gracefully facilitated honest and equitable conversations with the Student Core/Cross Functional Workstream. I would like to recognize Anna for her dedication to her Workday team and her CHES Workstreams."

*CHES Superstars are individuals on project implementation teams, member college employees, or CHES employees, who are recognized based on the CHES Values of Collaboration, Honesty, Equity, Sustainability, and Student Success.*

**Workday Updates and Releases**



The 2025R1 Feature Release is coming to the Production tenant on March 15th, 2025! Currently, the CHES ESS Team and representatives from the functional workstreams are reviewing the release and coordinating testing. Please visit the Workday Community for more information.

We will only have one CHES Connection issue this month to allow our colleagues to celebrate Spring Break. Any significant changes to the Workday platform will be announced through all-campus emails as needed.

Click this button for details on setting up a Workday Community Account and how to log in.

**WORKDAY COMMUNITY OVERVIEW TIP SHEET**

**It's Time to Download Your 2024 Electronic W-2**



To access your 2024 W-2s on Workday, follow these simple steps:

1. Log into your Workday account for the employee portal at your college.
2. From Workday's home page, click the "View Tax Document" link from the "Timely Suggestions" card.
3. Click the "View/Print" button for the correct W-2 you need.
4. When your W-2 is ready to print, you will receive a notification.
5. After you receive this notification, open "MyTasks," and you can print or save your W-2 as a PDF.



**Attention San Juan College & Luna Community College Employees!**

**SJC Employees:**

Access your 2024 W-2s through Workday. Any prior W-2s can be accessed through Self-Service under "Tax Information." SJC employees can also contact Kristen Kennedy, SJC's Payroll Coordinator at [kennedyk@sanjuancollege.edu](mailto:kennedyk@sanjuancollege.edu) for additional assistance.

**LCC Employees:**

All W-2s will be accessed through Workday, if employees signed up for electronic access. Otherwise, employees will receive a paper copy in the mail. W-2 information is not available via Jenzabar.

**Questions? Concerns? Suggestions?**



Coffee with Kathy is an informal chat with Kathy Ulibarri, CHES CEO, about current Workday projects and any other CHES questions you might have.

SAVE THE DATE!

The next session will be on March 25th, 2025 at 10 AM MDT.

[Click here to join Coffee with Kathy](#)

**Quick Access to the Technology Support Hub**

The **Technology Support Hub** is located within the Member Hub on the CHES website. The pull-down menu will quickly get you to the right information. Use the buttons below to get the information you need most!



**SERVICE REQUEST HUB**

- Create a New Service Request Ticket
- Follow Up on a Service Request

- Scheduled Maintenance
- Tenant Management
- Current Outages (Coming Soon)

**TENANT INFORMATION HUB**

**REPORTING HUB**

- Top Reports by Functional Area
- Reporting Tips & Tricks

- RFC (Request For Change) Process
- Change Board

**RFC (REQUEST FOR CHANGE) PROCESS**

**Contact CHES**

Do you have any questions? Do you have suggestions for new stories?

**CONTACT:**  
Karen Grandinetti  
CHES Communications  
[karen.grandinetti@ches.edu](mailto:karen.grandinetti@ches.edu)



The CHES Connection provides news about CHES and our Workday Enterprise Resource Planning and Student Information System projects. Please feel free to share.

CHES, the Collaborative for Higher Education Shared Services, is a nonprofit comprised of member colleges that employ a unique approach to transform the student experience and streamline administrative operations through state-of-the-art technologies. *Mission: All Together* is the CHES initiative to launch Workday.