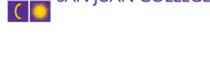


# CHESS Connection



If you haven't already, click [HERE](#) to complete the Workday Survey #2 today!

## What's Happening?

Ongoing	Cutover Planning	Cutover includes everything we must consider to stop using the legacy system (e.g., Banner) and start using the new system (Workday).
Sept. 28	Coffee with Kathy	Informal chat with CHESS CEO, Kathy Ulibarri, open to all.
Oct. 19	Change Agent Meeting #4	A focus on Workday and Payroll.
Oct. '22	User Readiness Reviews	Select individuals view and interact with Workday while testing/providing feedback on training material drafts.
Sept.-Oct. '22	Payroll Parallel Testing	Testing all payroll processes in legacy systems and Workday to ensure everyone will be paid correctly and on time starting in Jan.
Nov. 4	Gold Build Tenant	Begin the final tenant build for the ERP implementation.
Nov. '22-Jan. '23	Employee Training	Launch role-based training to all employees to ensure each person has a successful experience.
Dec. 6	Move to Production	Data and processes will move from various places to their new home in our version of Workday.
Dec. 17	Go-Live	Workday goes live for all Wave 1 college employees for use after winter break.
Dec. 18-Jan. '23	Stabilization Stage	Ensures any bumps from the transition are smoothed out as quickly as possible.
Jan. '23	Go-Live Celebration	Celebrating all the hard work of our employees.

## Coffee with Kathy

Wed., Sept. 28, 10-11 a.m.

Bring your questions, concerns, and suggestions for an informal chat with CHESS Chief Executive Officer, Kathy Ulibarri. Pop in on the zoom meeting anytime during the hour. BYOC (this is a virtual event, so you'll have to bring your own coffee). Join Coffee with Kathy the last Wednesday of each month at 10 a.m. Click [HERE](#) to attend the zoom meeting.



Feedback and responses are posted on [chess.edu](http://chess.edu).

## Change Agents Meet Oct. 19

The Change Agent network of faculty and staff champion the Workday implementation. They are the first to learn how the platforms work, and they keep everyone informed about what's coming. The Change Agents will meet on Wed., Oct. 19 at 11 a.m. The agenda will focus on Payroll. To attend the meeting and learn how being a Change Agent connects you with the project and your colleagues, [join the network today](#).



You can access the recordings and presentation decks on the [chess.edu](http://chess.edu) website [HERE](#).

## Workday Training News



Training will be available through various methods, including in-depth training sessions, instructional text within Workday, and on-demand tip sheets. Each Training session will be offered multiple times and recorded to accommodate the schedules of employees at each CHESS member college.



While the training time commitment will vary based on your role and future level of interaction with Workday, all employees and managers should expect to attend one 30-minute training session prior to winter break. For employees with an HR, Finance, Payroll, or Support role, more training will be available to support you beginning in mid-November. Additional training for all employees and managers who will be working frequently in Workday will be available in January 2023.



We understand that this is a big shift. We will continue to keep you informed on training, including registration and resources as we approach go-live in December. For more information, contact Trish Heaton, CHESS Talent Training & Development Officer, [trish.heaton@chess.edu](mailto:trish.heaton@chess.edu)



You can find a comprehensive Workday Glossary of Terms [HERE](#).

## Implementation Team: Meet Mindy Watson



### What's your job at SFCC?

Director of Assessment and Program Review at SFCC's Office of Planning and Institutional Effectiveness.

### What's your role on the ERP Implementation?

I am the CHESS ERP Change Management Workstream Lead. The Change Management Workstream includes three teams: Change Management, Communications, and Training.

### What's your favorite part of working on Mission: All Together 2025?

I love the collaboration between the schools. Everyone working toward the common goal of creating efficiencies so that we can serve our students to the best of our collective ability.

### What's a fun fact about you?

In college, I could work a Rubik's Cube in under 60 seconds. In my advanced years, I can still hold my own at 2-3 minutes.

## What Your Coworkers are Saying About Workday:



I love the attachment feature. Tons of reporting options!



It's easy to drill down without having to go from screen to screen.



Less paperwork frees up time. So easy for our job applicants.



## Feedback Welcome!

Fill out the online feedback form [HERE](#) to let us know how you think it's going.

## Contact Us:

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The *CHESS Connection* provides news about CHESS and Workday's Enterprise Resource Planning and Student Information System projects. Please share. *CHESS, the Collaborative for Higher Education Shared Services*, is a nonprofit comprised of member colleges that employ a unique approach to transform the student experience and streamline administrative operations through state-of-the-art technologies. *Mission: All Together 2025* is the CHESS initiative to launch Workday, a cloud-based software that will consolidate Finance, Payroll, and Human Resources into a central system. Visit, [Mission: All Together 2025](#).