

Monthly CHESS Report - June 2022

Mission: All Together 2025

Welcome to your monthly update on CHESS and the ERP implementation. Please read through the information and consider: What is relevant to you (KNOW)? What should you share with your colleagues and teams (SHARE)? What requires action (DO)?

KNOW

Customer Confirmation Sessions continue through June 9. During these sessions, teams will demonstrate to other users the Workday functionality that has been configured thus far and invite their feedback. The technical teams and others will be deeply involved on this part of the project. The Customer Confirmation Sessions allow us to make adjustments to the technology as we continue to ensure that we are aligning our businesses processes among the colleges. Workday has created a Key Performance Indicator chart illustrating our progress in achieving full alignment of business processes among all colleges, currently near 90%.

Welcome to **Bryan Snow** from CampusWorks. Bryan will be working alongside Greg Saunders leading the overall program.

The **Reporting Team** consolidated 1,500 reports from five schools and narrowed them down to 1,100. Of those, 100 reports will be custom developed by the team. With that skill, they can design new reports to meet future needs.

The **Project Change Process** includes proposing, evaluating, and approving changes requests that can impact the ERP implementation (e.g., scope, deliverables, resources, timelines). This process ensures that an approved change will cause minimal negative impact. Change requests are submitted to the **Change Control Board** which evaluates them and makes decisions/recommendations. Change Board members are involved with the project at a high managerial level, have the authority to make significant decisions, and have access to upper-level management where strategic decisions can be approved. These members must be available to consider emergency Change Requests on short notice.

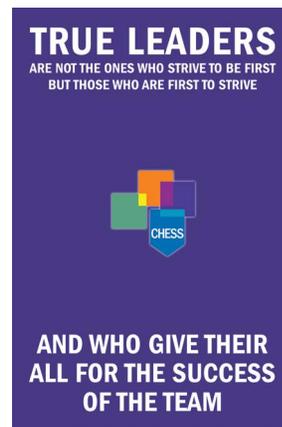
The **Cutover** is when data conversion happens and the technology becomes operational prior to going live. The **Cutover Plan** is the strategy for managing activities, communication, roles, and responsibilities related to the cutover period. Business and IT own the Cutover Plan together, working with a team to ensure a smooth transition from current platforms to Workday.

SHARE

Shout out to the Reporting Team for a tremendous job on the custom report inventory. **Congrats** on another major milestone: **the End of Testing**. Each college had to complete nearly 3,000 test cases. Workday is impressed that the error rate has been just 1%. Wave 1 CHESS colleges have aligned processes in Finance, Payroll, and Human Resources – an extraordinary accomplishment. Workday says we knocked it out of the park. To help celebrate, the Change Management Workstream hosted the event, **Mission Fun: Pet Hour**. All team members from all colleges were invited to share their pets and participate in interactive activities. Watch for announcements for more fun “take a break” opportunities.

What's the Big Deal about Alignment? Alignment lays the foundation for true shared services, part of the [CHESS mission and vision](#). Colleges support one another. When there are staffing issues at one college, another college can step in. Of further importance, every time there are Workday updates, they have to be tested against the operational state. The more aligned we are, the better the updates will go.

Leadership can be defined as much more than position and authority. It's also about the positive influence that can come with having an area of strength, credibility that's brought to the table. Being able to persuade people to consider an idea or act on advice, even helping them solve their problems – that is leadership.



DO

Support Your Staff. Work with leadership to find ways to support your teams through tokens of thanks (massage chairs, coffee gift cards, etc.). Your recognition goes a long way in keeping your coworkers motivated.

Recruit Change Agents. The Change Management Team seeks faculty and staff to join a network of employees across the colleges, called Change Agents. They communicate with their peers at each college about the benefits of Workday's new technology that will go live in December. If you know someone who would be a good fit for this role, please share the [volunteer form](#) with them.

Stay in Touch. Send news, accomplishments, suggestions, questions to Daphne and Laura so we can keep everyone informed.



What's Happening?

Customer Confirmation Sessions	5/31 - 6/9
End-to-End Test Planning - Scenario Workshops	6/13 (HCM) 6/14 (FIN)
End-to-End Tenant Build Planning and Preparation	6/10 - 7/22

Feedback Form

We welcome any and all feedback about **Mission: All Together 2025**. Our project feedback form can be filled out [HERE](#).

Contact Us

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