

# Monthly CHES Report - May 2022

## Mission: All Together 2025

Welcome to your monthly update on CHES and the ERP implementation. Please read through the information and consider: What is relevant to you (KNOW)? What should you share with your colleagues and teams (SHARE)? What requires action (DO)?

### KNOW

**Students and the community** are at the top level of the Supervisory Organization structure, which represents the CHES Board's vision. As decisions are brought forward during implementation, the potential impact on students and the community are at the forefront of considerations before a solution is proposed.

**Employee IDs.** HCM made a decision about Employee IDs. They going to forgo their legacy banner ID. It will be stored on Workday but will convert with a new Workday employee ID, generated from Workday, integrated with the identity management system at each college.

**Governance Structure.** We continue to refine the ERP project governance structure. To that end, the Steering Committee will meet weekly and the CHES Board will meet every other Friday and quarterly.

**Validating and Testing FAS Configuration Decisions.** To validate and test the decisions made during the Foundational Alignment Sessions (FAS), the Data Conversions Teams have built a new Workday environment. CHES will perform unit test scenarios in the first of many opportunities to confirm, fine tune, or alter the business process configuration.

**Change Management Support.** To ensure employees receive the training and information they need, change management, communications, and training colleagues have been appointed at each college. Collectively they form the Change Management Team. The Team raises awareness about the implementation and works to keep everyone informed. For questions related to Change Management, please contact the new workstream lead, Mindy Watson at [mindy.watson@sfcc.edu](mailto:mindy.watson@sfcc.edu).

### SHARE

**Mission: All Together 2025** has been added to the [chess.edu](http://chess.edu) website. This is the place to find ERP overview information, contacts for each college, photos, and news with updates on a regular basis.

**Mission Change Agents.** As part of Mission: All Together 2025, the CHES Change Management team is seeking faculty and staff to join a network of employees across all of the partner colleges called Mission Change Agents. These Change Agents will help communicate key messaging to their colleagues about the benefits of the new Enterprise Resource Planning (ERP) technology that will go live in December 2022. If you know an individual who would be a great fit for this role, please share the [link](#) to volunteer with them.

**CHES, ERP, and Workday** descriptions can be found in the [April 2022 Monthly Report](#).

### DO

**Thank Your Staff.** Be sure to thank your staff for all their hard work - in FAS, data conversion, testing, and more. Your staff have invested significant effort and training, and their work represents huge accomplishments for the project.

**Make Staff Available for Testing.** Testing activities of this project are intensive and require focus. Work with your staff to ensure they can dedicate the necessary time to this task. Ask those on your team who are not engaged with testing to be patient while their peers are fully focused on testing. Adjust schedules and workloads as needed to allow your staff to fully participate in the test activities throughout the spring. Some staff may be asked to work together to complete this planning. Each college will have its own location for these meetings, if needed.

**Be Prepared for Questions.** Review and be familiar with the [FAQs](#). Send your edits and any questions you receive to Daphne and Laura so we can keep the information current.



### What's Happening?

Official Start Configure and Prototype	5/1
Functional Unit Workday Testing	5/2 - 5/27
Customer Confirmation Sessions	June 2022

### Contact Us

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